



Fax

To:

From:

Company:

Date:

Fax Number:

No. Of Pages:

Message:

Body Corporate Manager Name / Address:

Body Corporate Manager Phone:

Name of Scheme/Building Name:

CTS/CMS Number:

Plan Number:

Lot Number:

Email Address of Agent:



Body Corporate Disclosure Statement pursuant to Section 206

Section 206 BCCM Act: Required by seller of a Lot in a Community Title Scheme prior to execution of a Contract. Provides important financial information; and details of Body Corporate management and Module detail.

Body Corporate Disclosure Statement pursuant to Section 206 and 223

Sections 206 223 BCCM Act - including Additional Information: Required pursuant to the Terms and Conditions of the Contract of Sale. Includes implied warranties; latent or patent defects, Insurance Details etc.

Returning Officer Service

Body Corporate Inspection Report - Premium

Comprehensive report detailing all matters of interest to a buyer including historical; latent and patent defects; financial matters; harmony issues etc. taken from the records over the past 5 to 6 years. Customers receive additional service from Body Corporate Help Desk to clarify any matter at no extra charge. Copies of Minutes; correspondence; financial statements; insurance; agreements and all applicable reports etc. are included in the price.

Body Corporate Inspection Report – Standard

A condensed version of the premium report. Provides details of the scheme and all matters relevant however they are NOT comprehensively summarised in the report. All relevant copies will be attached for reference. Help Desk service is limited

Body Corporate Inspection including Management Rights Report

Designed for a buyer of the Management Rights in a complex (Agreements for Caretaking & Letting). Includes PREMIUM Body Corporate Inspection Report PLUS full history of the Management Rights. Relevant copies are included.

Body Corporate Report subsidiary Scheme

Body Corporate Report plus Principal Scheme Report

Please note that fees & turnaround times may vary if the search you require falls outside the Brisbane, Sunshine Coast and Gold Coast areas and we will contact you if your search falls into this category. Your search will be delivered to you within 3 - 5 working days. If you have any questions please call the Helpdesk.